

सेन्ट्रल यू.पी. गैस लिमिटेड
(गैल (इंडिया) लिमिटेड एवं भारत पेट्रोलियम का संयुक्त उद्यम)



Central U.P. Gas Limited
(A Joint Venture of GAIL (India) Limited and BPCL)

INVITATION FOR BID (IFB)

Bid Document No. : CUGL/C&P/RFQ2122/21,228,022
To,

Date :29/12/2021

Contact No.

Kind Attn :

Dear Sir,

Central UP Gas Limited (CUGL), a Joint Venture company between GAIL & BPCL, as part of its service to provide clean fuel to Kanpur & Bareilly city is currently executing City Gas Distribution Project to supply Natural Gas to Industrial, Commercial and Domestic consumers and CNG for Vehicles.

- | | |
|----------------------------|---|
| 1.0 Project | : City Gas Distribution |
| 2.0 Name of Work | : Procurement of Printer |
| 3.0 Scope of Work | : As per RFQ document |
| 4.0 Time Schedule | : As per RFQ document |
| 5.0 Bid Validity | : 120 days from the bid due date |
| 6.0 Bid Security / EMD | : Rs. 11,300/- |
| 7.0 Pre-Bid Meeting | : NA IST |
| 8.0 Bid due Date with Time | : 15/01/2022 up to 15:00 Hrs. IST |
| 9.0 Designated Place | : CENTRAL U.P. GAS LIMITED,
Regd. Off. 7th Floor, UPSIDC Complex, A-1/4, Lakhanpur,
Kanpur-208024 India |
| 10.0 Type of bid | : Single Bid System |
| 11.0 Basic of Evaluation | : Group Wise Separately |

Bidders to quote for complete items as per SOR. Please note that Owner intends to evaluate and finalize this tender on Group Wise Separately. Failure to quote for any of the items listed to rejection of bid. CUGL has the right to award the job either in part or full.

For & on behalf of
Central U.P. Gas Limited

Sr. Manager C&P

रजिस्टर्ड ऑफिस : सातवाँ तल, यूपीएसआईडीसी कॉम्प्लेक्स, ए-1/4, लखनपुर, कानपुर - 208 024 उ.प्र. • दूरभाष : 0512-2585001, 2583462 • फैक्स : 2582453 • वेबसाइट : www.cugl.co.in

Registered Office : 7th Floor, UPSIDC Complex, A-1/4, Lakhanpur, Kanpur- 208024, U.P. • Tel.: 0512-2585001, 2583462 • Fax : 2582453 • Website : www.cugl.co.in
CIN No. : U40200UP2005PLC029538

An ISO 9001:2008, ISO 14001:2004, OHSAS 18001:2007 Certified Organisation

(ITB)
INSTRUCTION TO BIDDER

- Price detail should be as per Schedule of Rates (SOR) only which is attached herewith.
- **Vendors shall submit signed and stamped copy of each and every pages of this RFO along with filled SOR.**

- Bid shall be submitted at following address with sealed envelope:

To,
The Sr. Manager (C&P)
Central U.P. Gas Limited,
7th Floor UPSIDC Complex,
A-1/4, Lakhanpur, Kanpur-208024
Phone NO.0512-2582455
Email: kkgupta@cugl.co.in; sbhatia@cugl.co.in

- In case more than one bidder is tied up at one position based on evaluated price, then lowest cost bidder shall be shortlisted using following tie breaker criteria in the order of sequence (i.e., criteria no. 2 will be applied only in case there is still a tie after criteria no.1):
Criteria No. 1 - The bidders who have got the higher turnover in any of the last 03 (three) Financial Year.
Criteria No. 2- The bidders who have got the higher working capital (without taking into consideration of letter of credit submitted from bank) in the last Financial Year.
- Please note that the offer/quotation of the bidders shall only be considered meeting the tender **scope of work (SOW)**.
- Performance Evaluation/Blacklisting-Holiday procedure shall be as per CUGL's Policy which is available on CUGL website.
- The bidder who has awarded the purchase/work order (PO/WO) for the supply of material/services if they do not execute/delivery of the material/services the same shall be blacklisted in CUGL for one year.
- Price Evaluation shall be done on Group wise separately.
- Bidder can quote any Group or all Group. However, bidder has to quote complete items of respective Group otherwise bid shall not be considered.
- Bidder to submit EMD (Bid Security) in the form of DD compulsory.
- Tender will be open on the due date of tender and extension thereof if any.

Scope of Work (SOW)

1. Colour Laser All in One Printer

Colour LED Multi-Function Centre with Wireless & Network Connectivity, Automatic 2-sided Colour Print, ADF - Multi-page Scan & Copy, High Productivity with Fast Print Speeds, Wi-Fi Direct, Mobile & USB Print, Low-Cost Quality Print Resolution with Affordable Toner

- Fast colour print speed up to 18ppm
- Fast scan speed up to 27ipm
- 50-sheet Auto Document Feeder
- 250-sheet default paper tray
- Automatic 2-sided printing
- Wireless and mobile connectivity
- A4, Letter, A5, A5(Long Edge), A6, Executive, Legal, Folio, Mexico Legal, India Legal
- 2-SIDED - PAPER SIZE for A4
- Print resolution: 600 x 600 dpi, 2,400 dpi (600 x 2,400) quality
- OS Compatibility: Windows 7 SP1, 8, 8.1, 10, Server 2008 (Network only), Server 2008 R2 (Network only), Server 2012 (Network only), Server 2012 R2 (Network only), 10, Server 2016 (Network only), macOS v10.10.5, 10.11.x, 10.12.x (Download only), CUPS, LPD/LPRng (x86/x64 environment)
- Inbox Toner Yield Approx. 1,000 pages
- Standard Toner Approx. 1,300 pages
- High-Capacity Toner Approx. 2,300 pages
- Drum Unit Approx. 18,000 pages

Cartridge and Drum will be OEM manufactured.

Note:

- (1) Bidder must ensure to submit offer for 03 years warranty of the product.
- (2) Bidder must submit OEM Authorization letter of the printer.

Non submission of the above document bid shall be rejected.

2. Toner Box Monochrome Laser Multifunctional Printer

Mono Laser Multi-Function with Wi-Fi and Automatic Duplex feature ADF - Multi-page Scan & Copy and Automatic 2-sided Printing with Wireless Connectivity.

- Print Speed (A4/Letter) Up to 34 / 36 ppm
- 2-sided Printing Yes Print Resolution 600 x 600 dpi; HQ1,200 (2,400 x 600 dpi) quality; 1,200 x 1,200 dpi
- First Printout Time (Ready) Less than 8.5 secs
- Copy Speed (A4/Letter) Up to 34/36 cpm
- Copy Resolution 600 x 600 dpi (MINIMUM)
- Scanning Speed (Mono/Colour) # 22.5 / 7.5 ipm (CIS method)
- Scan Resolution Optical - 1,200 x 1,200 dpi; Interpolated 19,200 x 19,200 dpi
- Scan to Features SharePoint (PC-CC4 Only), Image, OCR, File, Email, FTP
- Input Capacity 250 sheets, Manual Feed Slot 1 sheet, ADF Capacity 50 Sheets
- Media Size A4, Letter, A5, A5(Long Edge), A6, Executive, Legal, Folio, Mexico Legal, India Legal
- Standard Yield Toner (TN-B021) * Approx. 2,600, Pages Drum (DR-B021) Approx. 12,000 Pages
- Wi-Fi Direct Yes
- OS Compatibility: Windows 7 SP1, 8, 8.1, 10, Server 2008 (Network only), Server 2008 R2 (Network only), Server 2012 (Network only), Server 2012 R2 (Network only), 10, Server 2016 (Network only), macOS v10.10.5, 10.11.x, 10.12.x (Download only), CUPS, LPD/LPRng (x86/x64 environment)
- Standard Yield Toner Approx. 2,600 Pages
- Drum Approx. 12,000 Pages
- Inbox Toner Approx. 2,600 Pages

Cartridge and Drum will be OEM manufactured.

Note:

- (1) Bidder must ensure to submit offer for 03 years warranty of the product.
- (2) Bidder must submit OEM Authorization letter of the printer.

Non submission of the above document bid shall be rejected.

3. Delivery Period: 04 weeks from the date of award.

4. Payment Terms: 100% Payment within 30 days from the date of receipt of material.

5. PRICE REDUCTTON CLAUSE FOR LATE DELIVERY/COMPLETION:

In case, vendor fail to complete the work/delivery within the stipulated period, then unless such failure is due to force majeure as defined in the bid document, total contract price shall be reduced @ 0.5% of the total price of undelivered quantities per week or part thereof of delay subject to a maximum of 5% (five percent) of the order value.

6. FORCE MAJEURE:

Shall mean and be limited to the following:

- a) War/hostilities
- b) Riot or Civil commotion
- c) Earthquake, flood, tempest, lightening or other natural physical disaster.
- d) Restrictions imposed by the Government or other statutory bodies, which prevents or delays the execution of the Contract by the Seller

The Supplier shall advise Owner by a registered letter duly certified by the local Chamber of Commerce or statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over one month, if arising out of causes of Force Majeure, Owner reserves the right to cancel the Contract and the provisions governing termination stated under Article 28.0 shall apply.

For delays arising out of Force Majeure, the Supplier shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Force Majeure and neither Owner nor Supplier shall be liable to pay extra costs provided it is mutually established that Force Majeure Conditions did actually exist.

Supplier shall categorically specify the extent of Force Majeure Conditions prevalent in their works at the time of submitting their bid and whether the same have been taken into consideration or not in their quotations. In the event of any force Majeure cause, the Supplier or the Owner shall not be liable for delays in performing their obligations under this order and the delivery date will be extended to the Supplier without being subject to price reduction for delayed deliveries, as stated elsewhere.

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BIDDER'S GENERAL INFORMATION

To,
Central UP Gas Limited,
7th floor, UPSIDC complex
A-1/4, Lakhanpur
Kanpur-208024
India_____

RFQ NO:

SUB :

1	Bidder Name	
2	Status of Firm	Proprietorship Firm/Partnership firm/ Limited/Others If Others Specify: _____ [Enclose certificate of Registration]
3	Name of Proprietor/Partners/Directors of the firm/company	
4	Whether Supplier/ Manufacturer / Dealer/ Trader/ Contractor	
5	Number of Years in Operation	
6	Address of Registered Office: *In case of Partnership firm, enclose letter mentioning current address of the firm and the full names and current addresses of all the partners of the firm.	 City: District: State: PIN/ZIP:
7	Operation Address (if different from above)	 City: District: State: PIN/ZIP:

8	Telephone Number	_____ (Country Code) (Area Code) (Telephone No.)
9	E-mail address	
10	Website	
11	Fax Number:	_____ (Country Code) (Area Code) (Telephone No.)
12	ISO Certification, if any	{ If yes, please furnish details }
13	Bid Currency	
14	Banker's Name	
15	Branch Name & IFSC Code	
17	Bank account number	
18	PAN No.	[Enclose copy of PAN Card]
19	EPF Registration No.	[Enclose copy of EPF Registration Certificate]
20	ESI code No.	[Enclose copy of relevant document]
21	GST No.	

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:

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"NO DEVIATION" CONFIRMATION

To,

Central UP Gas Limited,
7th floor, UPSIDC complex
A-1/4, Lakhampur
Kanpur-208024
India

SUB:

RFQ NO:

Dear Sir,

We understand that any 'deviation / exception' in any form may result in rejection of Bid. We, therefore, certify that we have not taken any 'exception / deviation' anywhere in the Bid and we agree that if any 'deviation / exception' is mentioned or noticed, our Bid may be rejected.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

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**DECLARATION REGARDING HOLIDAY/BANNING AND LIQUIDATION,
COURT RECEIVERSHIP**

To,

Central UP Gas Limited,
7th floor, UPSIDC complex
A-1/4, Lakhanpur
Kanpur-208024
India

Dear Sir,

We hereby confirm that we are not on 'Holiday' by CUGL or banned by Government department/ Public Sector on due date of submission of bid.

We also confirm that we are not under any liquidation, court receivership or similar proceedings or 'bankruptcy'.

In case it comes to the notice of CUGL that the bidder has given wrong declaration in this regard, the same shall be dealt as 'fraudulent practices' and action shall be initiated as per provision of tender document.

Further, we also confirm that in case there is any change in status of the declaration prior to award of contract, the same will be promptly informed to CUGL by us.

Place:	[Signature of Authorized Signatory of Bidder]
Date:	Name:
	Designation:
	Seal:

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UNDERTAKING ON LETTERHEAD

To,

Central UP Gas Limited,
7th floor, UPSIDC complex
A-1/4, Lakhanpur
Kanpur-208024
India

SUB:

TENDER NO:

Dear Sir

We hereby confirm that “The contents of this Tender Document No. _____ have not been modified or altered by M/s.(Name of the bidder with complete address). In case, it is found that the tender document has been modified / altered by the bidder, the bid submitted by M/s.....(Name of the bidder) shall be liable for rejection”.

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal: