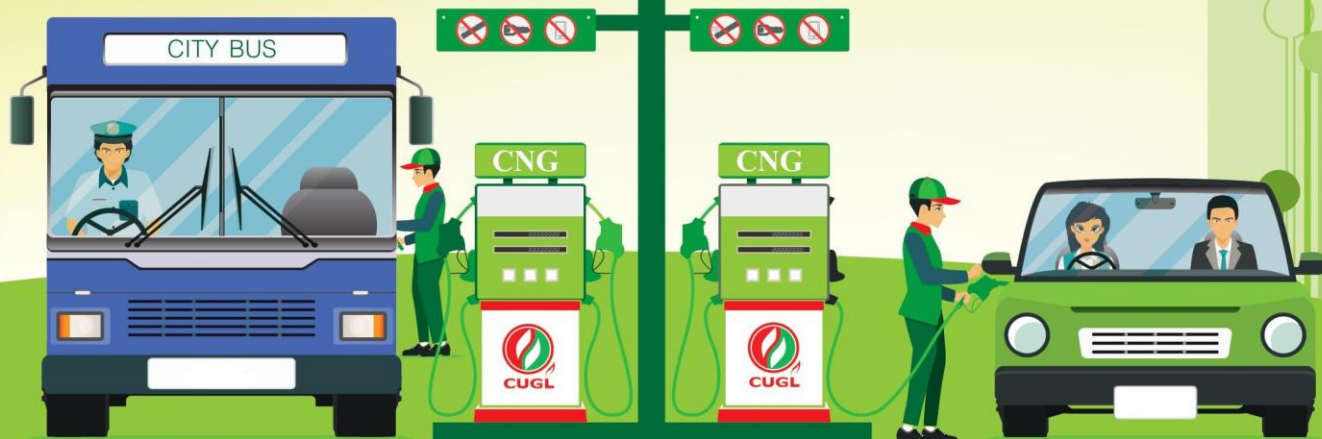


INVITATION OF
APPLICATIONS
FOR
DEALER OWNED DEALER OPERATED
(DODO)
CNG STATIONS



CENTRAL U.P. GAS LIMITED

7th Floor, UPSIDC Complex, A-1/4, Lakhanpur, Kanpur - 208024

CENTRAL U.P. GAS LIMITED

(A Joint venture of Gail (India) and Bharat Petroleum)
7th Floor, UPSIDC Complex, A-1/4, Lakhanpur, Kanpur - 208024



APPLICATION FORM

For CNG Station Dealership

Application No. (Office use):

Application for (please tick):

Bareilly ☐

Jhansi ☐

Kanpur ☐

Application from (please tick):

Individual ☐

Firm ☐

1. Applicant Details:

A. Individual Details:

a) Name:

b) Father's Name/ Spouse's Name:

c) Current Business/ Occupation.....

d) Address of communication:

.....

Tel. No. : E-mail ID :

e) Nationality:

f) Date of Birth:

g) Gender:

h) Marital Status:

i) Educational qualification.....

Latest
Passport Size
Photograph
with
specimen

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B. Firm Details: (If applicable)

- a) Name of the firm:
- b) Type of firm: Partnership / Private/ Public limited /others. (Documents to be submitted)
- c) Business of the Firm.....
- d) Turnover of the Firm.....
- e) Address of the Firm:
-
-
- f) Contact no. (Off.)
- (Mobile):
- Fax no. :
- Email id:
- g) PAN No:
- h) GSTN No:

2. Site details:

- a) Name of the owner(s) of the site:
- b) Relationship of land owner with the applicant:
- c) Location of the plot:
- d) Latitude and Longitude of the plot.....
- e) Address of the plot:
- f) Area of the plot (In Sq mtrs):
- g) Frontage available (In mtrs):
- h) Depth of the plot (In mtrs):
- i) Details of the surroundings :(Indicate approx. distance between the surroundings and plot boundary)
- East:
- West
- South:
- North:

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- i) Availability of power connection: ()
- j) Availability of water connection:
- k) Encroachments, if any:
- l) Details of any adjoining roads (main road, service road etc, indicate width of road):
.....
- m) Is any path way crossing the land:
- n) Any high voltage transmission lines: Nearby? If yes distance from the plot: in mtrs.
- o) Nearest police station:
- p) Nearest fire station:
- q) Whether title of plot is clear, marketable and Undisputed:
- r) Status of the Plot: (Agricultural / Non Agricultural/ Commercial Use)
- s) Whether earth filling is required to bring the plot to road level.....
- t) Whether rock cutting is required in the plot.....
- u) Whether land is on ownership/lease Basis:
- In case of lease, name the lessor and validity of lease:

Other terms & Conditions (if any)

.....
.....

3. Previous experience if any in marketing of Petroleum Products (Oil and Gas) etc. Necessary documents for experience, financial strength of firm, achievements etc. have to be submitted separately.

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. UNDERTAKING: -

I do hereby declare that I have read and understood the terms and conditions of CUGL as submitted along with Application form, as well as the Selection Criteria/ General Parameters, Eligibility to apply & Documents. I undertake to produce Originals of all the attachments enclosed with this application at the time of verification, if called for and is aware that in the event, I fail to produce the Originals, my application will be disqualified.

I, hereby certify that the information given above is true to the best of my knowledge and belief. Any wrong information / suppression of facts will result into cancellation of my application.

Place:

Signature:

Date:

(Name in block letters):

Note:

1. Application Fee (non-refundable): Rs. 12,000/-
2. In case of intended partnership firm, all the intending partners will have to submit their individual details with their respective signs in the single application form along with individual documents required.
3. Filled and completed application form along with relevant enclosures, complete in all respects must be submitted so as to reach the office address mentioned in the advertisement for the location, before the due date and time.
4. The applicant should affix his / her recent photograph in the space provided for in the application form.
5. CUGL reserves the right to cancel/withdraw/amend this advertisement or extend the due date and reject any application at its sole discretion without assigning any reason.

ELIGIBILITY TO APPLY FOR CNG DEALERSHIP:

The following applicants meeting the eligibility are eligible to apply:

1. **ANY INDIVIDUAL/HUF/ FIRM/ PUBLIC LIMITED COMPANIES**
2. **PARTNERSHIPS:** Only the partnership firms making a net profit (PAT) for the previous 3 Consecutive financial years as certified by a chartered accountant will be eligible.
3. **REGISTERED CO-OP. /CONSUMER SOCIETIES:** Only the society making a net profit for the previous three consecutive financial years as certified by a chartered accountant will be eligible.
4. **ORGANIZED BODIES** Such as registered bus/truck associations etc, charitable trust and corporate Houses, i.e., Government organizations/bodies, PSUs, companies registered under Companies Act 1956, making a net profit (PAT) for the previous three consecutive financial years as certified by a Chartered accountant will be eligible.
5. **PRIVATE LIMITED COMPANIES Making A Net Profit (PAT) For the Previous Three Consecutive Financial Years As Certified By A Chartered Accountant will Be Eligible.**

Eligibility Criteria for dealership on DODO model:

(a) Individuals

- i). **Nationality:** Should be Indian national.
- ii). **Age:** As on the date of application (in completed years) not less than 21 years
- iii). **Educational Qualifications:** Minimum Matriculation or recognized equivalent.
- iv). **Financial strength:** Should have sufficient financial strength.
- v). Minimum Rs. 80 Lakh (Bank Solvency certificate, Income tax return of last three years and statement of movable and immovable properties as a proof are required)
- vi). **Experience:** Applicant with the experience (his/her or in the following field / activities shall be given priority.
 - Forecourt management of retail outlets of Petroleum products (Oil & Gas)
 - Working experience in oil and gas sector

(b) Others:

- i). **Partnerships:** In case of partnerships, there should be at least one partner fulfilling above eligibility criteria.
- ii). **Registered Co-op. /Consumer Societies:** in case of registered co-operatives/ Consumer societies, there should be at least one person fulfilling above eligibility criteria.
- iii). In case of a firms/ companies/ organized bodies, there should be at least two persons fulfilling above eligibility criteria.

(c) **Documentary proofs** fulfilling all the above eligibility criteria shall be submitted by the applicants.

DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION FORM FOR CNG DEALERSHIP:

Individual:

1. Age Proof
2. Educational Qualification Proof
3. Documents related to present business/ occupation.
4. Address proof
5. PAN Card
6. Photo ID proof

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Firm:

1. Shop and establishment certificate/Registration certificate of the firm, Partnership deed (in case of partnership firm).
2. Documents related to present business
3. Income proof (IT return/Balance sheet)
4. In case of Limited company copy of Memorandum & Article of association
5. ID proof
6. Address proof
7. Authority Letter
8. GSTN No.
9. PAN Card

Land/property: - As applicable as per nature of land/property

1. Copy of Registry
2. Copy of Development authority/Local Municipal records.
3. Revenue Map
4. Lease deed (In case of lease hold property).
5. Ownership documents (Title deed/Latest copy of Khasra, Khatauni etc)
6. Latest Property assessment receipt and Property Tax Payment receipt.
7. In case of joint holding NoC from other co-owners Or Partition deed is required.
8. NOC from landlord in case of lease holds land.
9. Succession Certificate / Probate of Will from Hon'ble Court, if original Owner is not alive
10. Mutation entry (if property is purchased /sale /gift /partition/will)
11. Registered Power of Attorney with specific purpose pertaining to offered land.(on Requisite Stamp)

**Non-submission of above documents will entail rejection of application.*

Disqualification

The following applicants are not eligible:

- a. Applicants convicted or against whom charges have been framed by a Court of law for any criminal offence involving moral turpitude/economic offence (other than freedom struggle).
- b. Mentally unsound person / totally paralyzed person.
- c. Signatory to an agreement of a RO / SKO-LDO dealership / LPG distributorship of any oil company terminated on the grounds of adulteration / malpractice.
- d. Guilty of willfully giving wrong information.

Application with all the information and documents attached should reach latest by 30th September 2023 at the following address:

Sr. Manager – Marketing & BD,

Central U.P. Gas Limited,

7th floor, A-1/4, UPSIDC Complex, Lakhanpur, Near Sales Tax office

KANPUR – 208024, U.P.

Selection Criteria/ General Parameters for Dealership:

- a) The offered land should have clear and marketable title.
- b) Frontage of the plot should be abutting the Highway/Main Road/Service Road.
- c) Plot dimension for the Mother or large size Online station should be around 1200 Sq Meters with minimum of 30 meters frontage and 40 meters depth. **For online station for CNG dispensing facility for smaller vehicles: Minimum 25 Mtrs (Frontage) and 32 Mtrs (Depth) i.e., approx. 800 Sq. Mtrs** should be considered. Land must be meeting the norms of the concerned Statutory Authorities (NH/SH/PWD/ Town planning etc) for setting up of Retail Outlets/ CNG Stations and in the event of CUGL norms differing from that of Statutory Authority, the norms with higher dimensions shall prevail.
- d) Minimum distance of plot from main intersection should be 1000 Meters on NH/SH/MCR.
- e) Land with commercial use shall be preferred. Those offering agricultural/residential land shall convert the same to commercial at their own expenses in time bound manner.
- f) Cost of land filling/ tree cutting including cost of retaining wall/ Hume pipes etc. required to bring the offered plot to road level will be borne by the Landowner. Cost of electric connections & shifting of telephone lines as estimated will be borne by the Landowner.
- g) The plot should be free from overhead electrical transmission or telephone line/ product/ water pipelines/ canals, drainage/ nallahs/ public road/ railway line etc.
- h) Plots with overhead electrical HT line of more than 11 KV shall be outrightly rejected.
- i) Location of the offered plot should be in accordance with the advertised locations.
- j) Plots having square and rectangular dimensions would be given preference.
- k) Applications received from guardian for land owned by minors shall be entertained/ considered, if the same is submitted along with the appropriate documents as per the law.
- l) Land plots from Government or Government agencies/ bodies interested in CNG dealership shall be given priority.
- m) The suitability of the Land offered by the applicant will be decided by CUGL which shall be final & binding.
- n) The plot size indicated above shall be measured after leaving applicable ROW as per norms of NHAI/PWD/CPWD/State Highway Deptt./Local Authorities etc.
- o) Plots with bigger dimensions shall be given preference.
- p) Applicants with higher education qualification shall be given preference.

*NH-National Highway, SH- State Highway, MCR- Major City Road.

TERMS AND CONDITIONS FOR CNG DEALERSHIP

After carrying out the detailed techno-commercial survey, CUGL at its sole discretion may select the suitable plots for setting up of CNG station. Once the sites are selected, then the applicant will have to enter into an agreement with CUGL for a period of 10 years which is extendable on mutual consent. CUGL will prefer large plots, having good vehicular load and is in the close vicinity of gas pipeline.

The following are the terms and conditions that are presently being followed:

1. DEALER'S SCOPE

- a) Day to day operations of the equipment's and the CNG retail outlet including but not limited to operation of equipment's (compressors, Dispensers, Gas generators, Electrical equipment's, Cascades etc.), Dispensing of gas to vehicles and general maintenance/ up keeping of the CNG outlet (as per standards of CUGL).
- b) All necessary permissions required from all statutory authorities (like Chief Controller of Explosives (CCOE) – Nagpur and Local office, Municipal Corporation (Factory department, Environment department etc.)/local Municipal office, KDA, UPPCB, Directorate of Health & Safety, District Magistrate etc.) for setting up of CNG stations at his / her own cost.
- c) The entire plot must be developed exclusively for setting up of CNG station only OR any other activity/ work assigned by CUGL and no other activity shall be allowed. Landowner (Dealer) shall get the CLU of the land plot at his/her own cost well before the project activities are commenced at the plot.
- d) All civil works such as foundations, canopies, electrical rooms, trenches, driveway, boundary wall, Sales room, signage, pylon (totem), entry / exit signs, safety and general hoardings, lightings etc are in the scope of the dealer. The technical details & design will be prepared by dealer and approved by the CUGL.
- e) Power connection under the industrial category up to the site has to be arranged by the owner. All necessary permissions including deposits, cable charges, connection charges etc as levied by the Power supplier for obtaining power supply shall be in the scope of the dealer. If the transformer and other associated electrical equipment are required for supplying power, then the same shall be in the scope of the dealer. Power cost towards illumination, AC for office, fan and all the other electrical facilities (Except Compressor related) of the station is in the scope of Dealer.
- f) Payment against daily sale to be deposited in CUGL designated bank account on succeeding day by 11 AM and MIS to be sent daily to CUGL office by 12 noon. The dealer is required to pay an interest free security deposit towards sales proceeds for an amount equivalent to 7 days average sale by way of BG, to be submitted in favor of CUGL before start of sale from the outlet, which shall be reviewed & revised at an interval of 6 months.

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- g) The dealer has to submit an EMD (Earnest Money Deposit) of Rs. 5,00,000 in the form of DD at the time of submitting the acceptance of the Lol as an interest free deposit, if application is selected as successful for dealership.
- h) The dealer has to submit a Bank Guarantee of value equivalent to 10% of equipment cost before installation of the equipment's at site, if application is selected as successful for dealership.
- i) Telephone facilities, cabin with table, chair etc. for compressor operator and all other housekeeping facilities has to be provided by the dealer at his own cost.
- j) As per the PNGRB "Quality of Service Standards", the dealer will provide safe and potable drinking water, free air, clean and functional toilets, consumer complaint box, safety kits, fire extinguisher and other safety related equipment's, shelter for passenger off loaded before refilling of vehicles on best endeavor basis.
- k) All manpower required for the smooth day to day sales operations and dispensing of CNG to vehicles including for the security of station and equipment's, housekeeping etc shall be arranged by the Dealer and cost of the same shall be borne by the Dealer.
- l) To ensure the safe operation of the equipment and the station. All the safety related equipment's including Fire Extinguishers, Flame proof lights etc shall be in the scope of the dealer

2. IN CUGL'S SCOPE

CUGL will open either mother / online / daughter booster station depending upon the technical requirements.

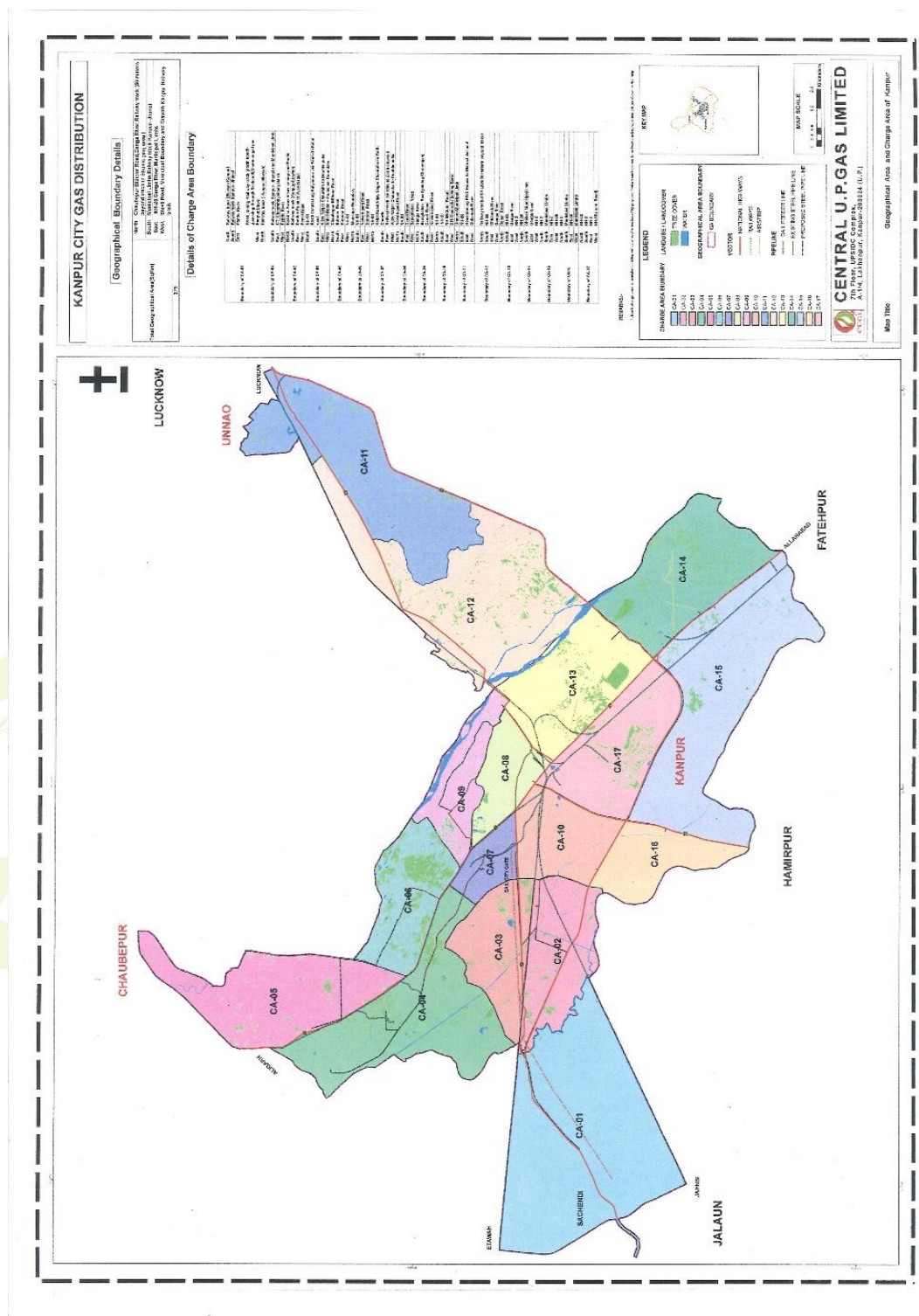
- a) All the CNG equipment's like compressor, dispenser, and cascade will be procured, installed, and commissioned either by the dealer or by the CUGL.
- b) All periodic and break down maintenance of CNG equipment will be in the scope of CUGL.
- c) The cost of power; if required for running of compressor will be reimbursed by CUGL (a separate meter to be provided).
- d) Trade margin & facility charges for providing dealership services shall be paid by CUGL to dealer.

The above-mentioned scope is subject to change at the discretion of CUGL.

Locations

Kanpur, Bareilly and Jhansi- All National or State Highway / Major City roads inside the Geographical Area (GA) boundaries as per maps shown below

Kanpur



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Jhansi

